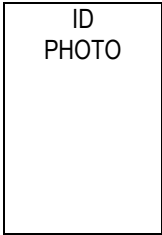


ELICA



PRIMARY SCHOOL

NG Pre Schools cc No. 2000/058227/23 t/a Dept. of Education Registration no. 2010068
226 – 228 Harley St, Eduan Park, Polokwane, Tel: 015 298 8304
Email: mail@elicaprimarieschool.co.za
APPLICATION for admission as a scholar 2025



PLEASE COMPLETE IN BLACK INK AND CAPITAL LETTERS AND INITIAL THE BOTTOM RIGHT CORNER OF EACH PAGE

Surname of child.....

First names of child in full

Date of birth Identity Number

Male/Female Grade

Sibling at Elica YES / NO If YES: Name, Surname and Grade Gr

Proposed grade of entry RELIGION

Day Scholar..... Home Language

Indicate whether your child will be using a Taxi or Own transport

Parent / Guardian 1 (Surname & Full names)

Identity Number (copy I.D. to be attached)

Full postal address

Full residential address

Telephone (w)Cellular number(1).....W/app

Email address

Next of Kin Surname & NameCellular number Next of Kin.....

Parent/Guardian 2 (Surname & Full names)

Identity Number (copy I.D. to be attached)

Full postal address

Full residential address

Telephone (w)Cellular number(1).....W/app

Email address

Next of Kin Surname & NameCellular number Next of Kin.....

ELICA



**PRIMARY
SCHOOL**

NG Pre Schools cc No. 2000/058227/23 t/a Dept. of Education registration no. 2010068
226 – 228 Harley St, Eduan Park, Polokwane, Tel: 015 298 8304
Email: mail@elicaprimarieschool.co.za

Employer Information

EMPLOYMENT DETAILS: I/we hereby consent to my/our employer/s divulging my/our employment history and details to the school, if requested. By signing this document, I/we grant my my/our voluntary consent that my/our personal information may be processed, collected, and used and disclosed for lawful purposes. It may be disclosed to a third party should legal action/litigation be instituted. (POPI Act)

Mrs / Miss

Company Name: _____

Company Physical Address: _____

Company Postal Address: _____

Company Telephone: _____

E-mail address: _____

Employee Number: _____

Supervisor Surname & Name: _____

Supervisor Telephone: _____

CONFIRMED: **YES / NO**

Mr.

Company Name: _____

Company Physical Address: _____

Company Postal Address: _____

Company Telephone number: _____

E-mail address: _____

Employee Number: _____

Supervisor Surname & Name: _____

Supervisor Telephone: _____

CONFIRMED: **YES / NO**

I DECLARE, THAT TO THE BEST OF MY KNOWLEDGE, THE ABOVE INFORMATION IS ACCURATE AND CORRECT



SCHOOL FEE AGREEMENT – ELICA PRIMARY SCHOOL

I / We the undersigned,

1. _____ Parent / Legal guardian

and

2. _____ Parent / Legal guardian

Application:

Surname & Full names & ID of child: _____

I/We agree to conform to all rules and regulations as laid down by Elica Primary School from time to time.

1. I/We acknowledge that I/we are jointly and severally liable for the payment of the full amount of fees and disbursements to be charged by Elica Primary School in respect of the whole period during which my/our son/daughter is registered as a scholar at Elica Primary School. This amount includes, but is not limited to, any other fees and/or disbursements charged by Elica Primary School from time to time. I/We declare that I/we am/are in a financial position to pay the school fees as adopted.
2. **I/We agree to pay all fees and disbursements charged by Elica Primary School in ADVANCE on/before the first day of each term / month or as selected on the Payment Options form.**
3. (Yearly school fee increase, between 5%-10% at the SGB's discretion).
4. **I/We agree to pay 5% interest per month on overdue school fees and disbursements, calculated per outstanding period from the date of default.**
5. **I/we acknowledge that I/we am/are aware, of and agree to, the fact that the registration fee of R.....paid by me in regard to my son/daughter is non-refundable and will be forfeited in the event of my cancelling the registration of my son/daughter.**
6. I/We acknowledge that any indulgence or extension granted by Elica Primary School with regard to payment of school fees will not be regarded as a waiver of any of the rights of Elica Primary School.
7. **I/We acknowledge that in the event of school fees not being paid by the due date, whether by way of a term's advance payment or monthly debit order, such failure on my/our part will cause the whole outstanding balance of the annual school fees then outstanding to become immediately due and payable.**
8. I/We acknowledge that without limiting or detracting from Elica's rights to enforce payment of any and all monies due to the school by the Applicant, Elica Primary School may in its sole discretion:
 - 8.1 **The Scholar's school report remains the property of the school until full and final settlement of school fees due.**
 - 8.2 **Refuse the return of the Scholar to Elica Primary School until the arrear school fees are paid up to date (see below – termination).**
9. I/We acknowledge that in the event of Elica Primary School being obliged to hand over for collection to its attorneys any outstanding school fees, I/we shall be liable for all legal costs on a client / attorney scale.
10. **After 30 days of arrears not being paid or the account being handed over to attorneys, in the absence of any arrangement with the school, the parents may be notified or refused access - CONTRACT WILL BE TERMINATED.**

TERMINATION AND / OR CHANGE OF ENROLMENT STATUS

Once the scholar has entered the School/Pre-School a clear term's written notice of withdrawal must be given to Management, if the parent wishes to terminate this contract for any reason and to withdraw the scholar prior to the final exit examination. If such notice is not given, a full term's fees, at the rate applicable for the next term in which the scholar would have been, shall be paid in lieu thereof. **A full term's notice is applicable when changing a learner's enrolment status.**

I/we consent that all particulars with regard to outstanding school fees may be declared on a Transfer Letter issued.



INDEMNITY

We indemnify Elica Primary School and its staff or their authorized agents against any and all claims that may arise from any injury, death, loss, damages, costs or expense, including legal costs, suffered by me or my son/daughter at any time whilst enrolled as a scholar at Elica Primary School. Unless otherwise specified, I hereby authorize Elica Primary School to get the pupil to the nearest Provincial Hospital or Clinic in case of medical emergency.

This agreement contains the entire agreement between the parties and no amendments will be of any force or effect unless reduced to writing and signed by both parties.

SIGNED.....

(Parent/Guardian 1)

SIGNED.....

(Parent/Guardian 2)

VIS MAJOR

VIS MAJOR means in relation to the partnership any circumstances beyond the control of the Partnership including but without limitations of God, explosions, food, tempest, fire or accident or sabotage, insurrection civil disturbance, sickness, quarantine, pandemics, Government intervention, weather condition or other unforeseen occurrences. Elica Primary School shall not be deemed to be in breach of this terms and conditions or otherwise be liable to you by reason of delay of any of its obligations hereunder to the extent that any such delay or non-performance is due to a VIS MAJOR.

If Elica Primary School is affected by VIS MAJOR which make it impossible to perform in Terms of this agreement it shall be entitled to and may in its sole and absolute discretion vary or cancel any agreements.

Payments of any refunds as a result of non-performance of any, Elica Primary School obligations hereunder shall remain in its sole discretion.

PLEASE NOTE THAT CERTAIN DOCUMENTS MUST ACCOMPANY THIS APPLICATION

- 1. Certified copy of Birth Certificate or Identity Document, and two ID photos of learner.**
- 2. Certified copy of Identity Document of EACH parent and/or guardian.**
- 3. Copy of latest report from the scholar's present school. If the mid-year report is not available at the time of submission, the previous year's December report should be submitted and the mid-year report to be forwarded as soon as it is available.**
- 4. Completed Declaration by scholar's present school.**
- 5. Completed Options of Payment Form.**
- 6. Completed Consent for Credit Check (South African residents only).**
- 7. Pay slips & Bank statements (not older than three months) – Proof of Residence.**

YOUR APPLICATION WILL NOT BE CONSIDERED IF THE ABOVE ITEMS DO NOT ACCOMPANY THE

APPLICATION FORM



CONSENT FOR CREDIT CHECK

I, _____ (parent)

of _____ (Surname & name of child/children)

Accept that the School reserves the right to conduct appropriate credit checks on prospective parents / persons responsible for payment of school fees and requires the consent to do so from the person(s) responsible for payment of fees, in order to consider and process this application.

The applicant hereby acknowledges and agrees that Elica Primary School may:

- a) Perform a credit search on the applicant's record with one or more registered Credit Bureau when assessing the applicant's application for admission.
- b) Monitor the credit applicant's behaviour by researching his/her record at one or more of the Credit Bureau.
- c) Use new information and data obtained from the Credit Bureau.
- d) Record the existence of the applicant's account with any Credit Bureau.
- e) Record and transmit details of how the applicant has performed in meeting his/her financial obligation to the School.

Father's / Mother's details:

Name and Surname	
RSA ID or PASSPORT nr:	
Date of birth	
Marital status	
Home address	
Postal address	
Telephone	(w) (h)
Employment	
Occupation	
Employer	



Payment Information

Dear Parents

The **Payment Option Form** is attached and should be completed and returned to the school by no later than two days after collection of application form. Date:

Detailed below are the various payment options:

Annual Payment:

Fees are due, in full, before the first day of the first term. A discount of 5% will be awarded with fees settled before/on 15 January 2025.

Should you select the annual payment option and your payment is not received on the due date, your account will automatically default to the monthly option. Take note 5% interest per month on overdue school fees and disbursements will be charged, calculated per outstanding period from the date of default.

Termly Payment:

Termly fees are due for payment before the first day of each term.

Should you select the termly payment option and your payment is not received on the due date, your account will automatically default to the monthly option. Take note 5% interest per month on overdue school fees and disbursements will be charged, calculated per outstanding period from the date of default.

Monthly Payment:

Monthly fees will be billed over 12 months, from January to December. Payment is due on or before the 1st day of each month. ***Take note 5% interest per month on overdue school fees and disbursements will be charged, calculated per outstanding period from the date of default.***

The debit order deduction date for monthly payments will be on the last working day of every month. The

Payment Option Form, Fee Schedule and Debit Order Authorization Form are attached.

You will receive a statement in December 2024 showing fees due for payment in January 2025 (based on your selection).

Should you have any queries regarding the above, please do not hesitate to contact the accounts department for assistance: mail@elicprimaryschool.co.za

We thank you in advance for your co-operation and assistance, to ensure a smooth transition into 2025.

PLEASE DO TAKE NOTE: ADD 2.5% BANK CHARGES WHEN PAYING WITH A CREDIT / DEBIT CARD



PAYMENT OPTIONS FOR SCHOOL ACCOUNTS

Kindly complete the sections and email to: mail@elicaprimarieschool.co.za

FAMILY INFORMATION:

Surname:	School Account No:
E-Mail:	
Tel No:	Cell No:

Children's Surname & Names	Grade	Children's Surname & Names	Grade

FEE BILLING OPTION - PLEASE TICK YOUR SELECTION:

Option 1 - Annual Fee Billing	By January 15th 2025	
Option 2 - Termly payment	By 1 st day of each Term	
Option 3 - Monthly payment	By 1 st of each month, starting _____ 20__	

FEE PAYMENT OPTION - PLEASE TICK YOUR SELECTION:

DEBIT ORDER Fees Termly and Extras Monthly	
CREDIT CARD / DEBIT CARD (add 2.5% bank charges)	
EFT / CASH	

BANKING DETAILS	ELICA PRIMARY SCHOOL	PRE-SCHOOL
Account Name	NG Pre-School t/a Elica Primary School	Pre-School
Bank	ABSA	FNB
Branch Code	632005	210515
Account Number	405 3594674	62879492222

Signed By : _____

Date : _____

Signature : _____



SCHOOL FEES
MONTHLY / TERMLY DEBIT ORDER AUTHORIZATION

DEBIT ORDER INSTRUCTION-PLEASE TAKE NOTE YOU (ACCOUNT HOLDER) MUST INSTITUTE,THE DEBIT ORDER, INSTRUCT AND AUTHORIZE YOUR BANK

PROOF OF DEBIT ORDER INSTITUTED MUST BE HANDED IN AT THE OFFICE

I hereby agree that the School may debit my account in respect of school fees and other amounts due to the School under the following conditions:

- 1 The debit to my account shall be value of the fees divided by 12 for monthly payments or 4 for termly payments plus ad hoc charges that may arise from time to time.
- 2 **The deduction will be made on the dates as stipulated on the Payment Options Form** (page 7) to accompany this form.
- 3 Changes in fees, amounts owing, and debit order amounts will be advised prior to any such change being effected.
- 4 This authority may be cancelled by me by giving 30 days' notice, in writing, by prepaid registered post.
- 5 Details of each withdrawal will be printed on my bank statement or an accompanying voucher.
- 6 If, for any reason, the debit order is rejected, the School shall have the automatic right to **double** the amount of the debit order in the following month.
- 7 In the event of the debit order being rejected, the School shall have the right to recover bank charges and any other costs associated with the rejected debit order, as well as all Attorneys and own client costs which could be incurred in the event of legal action being instituted for recovery of outstanding amounts.
- 8 The Magistrate's Court shall have jurisdiction in any legal action which could be instituted for recovery of amounts due in terms of the aforementioned paragraph.

The details of my bank account are as follow: (NOTE: this debit order is only to operate on a current or transmission account)

Name of account holder	
Name of bank	
Branch name	
Branch number	
Account number	
Type of account	

BANKING DETAILS	ELICA PRIMARY SCHOOL	PRE-SCHOOL
Account Name	NG Pre-School t/a Elica Primary School	Pre-School
Bank	ABSA	FNB
Branch Code	632005	210515
Account Number	405 3594674	62879492222

Signed: _____
Father / Guardian

Signed: _____
Mother / Guardian



MEDICAL ADMISSION FORM

SURNAME & FULL NAMES: _____

DATE OF BIRTH: _____ / _____ / _____ ENTRY GRADE: _____

SURNAME & NAME: FATHER _____

SURNAME & NAME: MOTHER _____

PHONE: (H): _____ (W): _____ CELL: _____

RESIDENTIAL ADDRESS: _____

E-MAIL ADDRESS: _____

MEDICAL AID DETAILS

NAME OF SCHEME _____ OPTION _____

MAIN MEMBER _____ I.D. NUMBER _____

MEDICAL AID NUMBER _____ DEPENDANT CODE _____

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Please note: A copy of both sides of medical aid card, together with a copy of the identity book of the principal member must accompany this form

PLEASE SUPPLY THE FOLLOWING VITAL INFORMATION FOR OUR RECORDS

DATE OF LAST TETANUS TOXOID INJECTION _____

ALLERGIES (Bee stings, medication, etc.) _____

OPERATIONS (Grommets, Tonsillectomy, etc.) _____

SERIOUS ILLNESS (Rheumatic fever, Hepatitis, Malaria, etc.) _____

PERMANENT CONDITIONS (Asthma, Diabetes, ADHD, etc.) _____

PERMANENT TREATMENT (Inhalers, Insulin, Ritalin, etc.) _____

PSYCHOLOGICAL HISTORY (Anorexia, Depression, etc.) _____

OTHER (Bed-wetting, fear of the dark, etc.) _____

(Please supply details on a separate sheet, if necessary)

DAY SCHOLAR: NAME OF DOCTOR: _____ TEL NO: _____

ALL SCHOLARS WILL AUTOMATICALLY FALL UNDER THE CARE OF THE SCHOOL DOCTOR / HEALTH CARE PRACTITIONER APPOINTED BY THE SCHOOL.

CONSENT TO OPERATE

I agree that if, in the opinion of the Headmaster or his Deputy, an emergency has arisen and the parents cannot be contacted, the Headmaster or his Deputy, or a staff member nominated by the Headmaster or his Deputy, has authority to permit a Medical Practitioner, Dentist or other auxiliary Medical Practitioner nominated by him/her to carry out any treatment, or administer a general anaesthetic, or perform any operation that may be considered necessary in the circumstances, on my child.

Parent/Legal Guardian _____

Date _____

ELICA



PRIMARY SCHOOL

NG Pre Schools cc No. 2000/058227/23 t/a

Dept. of Education registration no. 2010068

226 - 228 Harley St, Eduan Park, Polokwane, Tel: 015 298 8304

Email: mail@elicaprimarieschool.co.za

INDEPENDENT EDUCATION BOARD (IEB) APPLICATION FOR IMMIGRANT STATUS

(To be completed by international students who have never been schooled in South Africa)

Date:	
Surname & Name of scholar:	
Date of Birth:	
Previous School	

Grade	Year	School	Town/City	Country

Documents Attached: _____

(Copy of most recent report; reference from school confirming attendance of student, valid study permit, valid passport)

PLEASE TAKE NOTE: APPLICATIONS WILL NOT BE CONSIDERED WITHOUT THE REQUIRED DOCUMENTATION.

Signature of Principal: _____

Date : _____

CHECK LIST

OFFICE USE ONLY

Pages: 13 – 19 to Parents

Page Nr	TOPIC	CHECK ✓
1	Application – Admission details	
2 & 3	Employer Information / School Fee Agreement	
4	Indemnity	
5	Consent for Credit Check	
6 & 7	Payment Information & Options	
8	Debit ORDER Authorization (If applicable)	
9	Medical Admission Form	
10	IEB Form – Application for Immigrant Status	
11	Check List	
12	Declaration by scholar's current school (Return asap - to be filed)	
13 – 19	Documentation to parents – Fee structure	
14 & 15	Stationery Lists	
16	Book Lists	
17	School Clothing List	
18 & 19	School Rules & Code of Conduct	

Additional Documents (Copied and Original)	CHECK ✓
ID (Mother & Father)	
Birth Certificate and two ID Photos of learner	
Medical Card	
Clinic Card	
Report from previous school	
Each parent has signed each page of the School Contract	
Office personnel has signed each page of the School Contract with parent	
Pay slips & Bank statements (not older than three months) – Proof of Residence	

Admin Signature : _____

Date : _____



DECLARATION BY SCHOLAR'S CURRENT SCHOOL

The following scholar is applying to attend Elica Primary School. Kindly complete this form and submit to the Office or E-mail to: **mail@elicaprimarieschool.co.za**

Surname & Name of scholar:

Name of present school:

School telephone number:

School fax number:

Present Grade:

Number of years at present school:

Any known problems: (Family, emotional, remedial, medical, behaviour, and ability to adapt).

.....
.....

Sports participation:

Team:

Name of Person responsible for fee payment:

Fees: Termly: R.....

Annual: R.....

(Paid up to date / not paid up to date / irregular payments)

Other comments:

.....

Date:

Signature of Principal:

School Stamp



FEE STRUCTURE

(Subject to change)

<u>GRADE</u>	<u>ANNUAL</u>	<u>MONTHLY</u>
PRE-SCHOOL	R19 800	R1 650.00
GR 1-6	R25 200	R2 100.00
GR 7	R30 240	R2 520.00

A non-refundable ONCE OFF registration fee will be payable upon registration, per learner.

1. **Pre-admission amount payable for NEW pupils**

- Pre – School R2 800.00
- Primary School R2 800.00

2. **A term's notice is required before removing a scholar or changing a scholar's enrolment status.**

3. Fees are payable annually, termly or, monthly in ADVANCE.

4. **Payments may be made by debit order, EFT, Credit / Debit card (add 2.5% bank charges) OR Cash.**

5. Other expenses must be paid at the time the expense arises, or as arranged with the Finance Department.

BANKING DETAILS	ELICA PRIMARY SCHOOL	PRE-SCHOOL
Account Name	NG Pre-School t/a Elica Primary School	Pre-School
Bank	ABSA	FNB
Branch Code	632005	210515
Account Number	405 3594674	62879492222

PLEASE DO TAKE NOTE WE DO HAVE AFTERCARE FACILITIES

ON SPORT DAYS – LEARNERS SHOULD BE COLLECTED NOT LATER THAN 15:30, THERE WILL BE NO SUPERVISION AVAILABLE

TO SAFEGAURD YOUR CHILD/REN PLEASE BE ON TIME.

STATIONERY AND BOOKS - (AVAILABLE AT PNA SAVANNAH)



PRE-SCHOOL GR R & RR STATIONERY		
DESCRIPTION	GR R QUANTITY	GR RR
Pritt Glue 43g	4 per term	4 per term
A4 72(pg) 17mm Feint & Margin Book	1	0
A4 Colouring book (240)pg	1 (240pg)	1 (36pg)
A4 Bright colour paper	1	1
A4 Ream Typek paper 4 per year	4 per year	4 per year
A4 (72pg) UNRULED book	1	2
A4 Plastic slip on covers heavy duty (10)	1	0
Steadtler retractable twisters (12pkt)	2 per year	0
Steadler Beginner Pencils	3	0
Box tissues	3	3
Toilet paper rolls 3 pkts x 48 rolls single ply	3 pkts x48r	3 pktsx48r
Puzzle	1 (36pce)	1 (24pce)
Wet wipes 4 per year	4 p year	4 p year
Playdough-coloured	1	1
Skipping rope	1	1
Craft Paint 50ml (Different colours)	3	3
Small hoola hoop	1	1
Bean bag	1	1
Denim Chairbag	1	1
A4 Flip File (20pg)	4	3
Tennis Ball	1	0
Dettol Liquid Hand Soap	4	4
Large Paint Brush	0	1
Rolfes Wax Crayons Thick (Set of 8)	0	2
Retractable Wax Crayons	0	1

GRADE 1 STATIONERY	
DESCRIPTION	QUANTITY
Pritt Glue 43g	3 per term
A4 Ream Typek paper	4 per year
A4 Bright colour paper	1
A4 Flip file (20pg)	2 per year
Heavy duty A4 Plastic Slip on Covers (10)	1
A4 (72pg) UNRULED book	2
A4 (72pg) Exercise book feint & margin	4
A4 (72pg) Hardcover book feint & margin	2
Steadler Beginner Pencils	3
Steadtler retractable twisters (12 packet)	1 per term
Steadtler colouring pencils (12 packet)	1 per term
Steadler Grey Pencils	10 per term
Material pencil bag + Shatterproof Ruler	1
Big eraser	1 per term
Small round edge (ONLY) scissor	1
A5 (72pg) Quad book	1
A4 (72pg) 17mm feint & margin book	1
A4 plastic envelope	2
A5 Flip file (20pg)	2
Box tissues	2
Chair bag Denim	1
Skipping rope	1
Colouring Book (240pg) A4	1
Puzzle 48 piece	1
Sharpener Double Hole Tub	2 per term
Playdough coloured	1
Dettol Liquid Hand Soap	4
Toilet paper rolls 3 pkts x 48 rolls single ply	3 pkts x 48 rolls per year

GRADE 2 STATIONERY	
DESCRIPTION	QUANTITY
Pritt Glue 43g	3 per term
A4 Ream Typek paper	4
A4 Bright colour paper	1
Shatterproof ruler	1
Sharpener Double Hole Ttub	2 per term
Steadtler colouring pencils (12 packet)	2 per term
Big eraser	2 per term
Steadtler grey pencils	10 per term
Small round edge (ONLY) scissor	1
Steadtler retractable twisters (12 packet)	1 per term
A4 (72pg) UNRULED book	1
A4 (72pg) Exercise book feint & margin	5
A4 (72pg) Hardcover book feint & margin	3
Material pencil bag	1
A4 Colouring book (240pg)	1
A4 (72pg) Quad book Hardcover	1
A4 Heavy Duty Plastic slip on covers (10) pkt	1
A4 plastic envelope	1
A4 (72pg) Irish line book	1
Puzzle 48 piece	1
A4 Flip file (20pg)	5 per year
Skipping Rope	1
Box Tissues	2
Craft Paint 50ml (Different colours)	3
Counting Frame	1
Dettol Liquid Hand Soap	4
Toilet paper rolls 3 pkts x 48 rolls single ply	3 pkts x 48 rolls per year

GRADE 3 STATIONERY	
DESCRIPTION	QUANTITY
Pritt Glue 43g	3 per term
A4 Ream Typek paper	4
A4 Bright colour paper	1
Shatterproof ruler	2
Big eraser	2 per term
Sharpener double hole tub	2 per term
Steadtler colouring pencils (12 packet)	1 per term
Steadtler grey pencil	12 per term
Small round edge (ONLY) scissor	1
A4(72pg) Hardcover book feint & margin	4
A4 (72pg) Exercise book feint & margin	6
A4 (72pg) Irish Lines Book	1
A4 Flip file (20pg)	5
A4 Hard Cover Quad & Margin	2
A4 Plastic envelope with zip	2
Oxford Bilingual Dictionary	1
BIC orange Fine Ballpoint pen Blue	Term 3 & 4 5 per term
A4 Heavy Duty Plastic slip on covers (10)	2
Maths Books Blocks (96pg)	2
Skipping rope	1
Material Pencil Bag	1
Box Tissues	2
Dettol Liquid Soap	4
Toilet paper rolls 3 pkts x 48 rolls single ply	3 pkts x 48 rolls per year

PLEASE DO NOT COVER EXERCISE BOOKS YET Teachers, will provide subject covers that will indicate name, grade and subject.

PLEASE COVER TEXTBOOKS WITH HEAVY DUTY PLASTIC OR DECIFIX
PLEASE MARK EVERY SINGLE ITEM WITH CHILD'S NAME & SURNAME

Please bring empty 2L ice cream tub clearly marked.

PLEASE NOTE:
NO CADII SCHOOL BAGS

STATIONERY AND BOOKS - (AVAILABLE AT PNA SAVANNAH)



GRADE 4 STATIONERY	
DESCRIPTION	QUANTITY
Pritt Glue 43g	1
A4 Ream Typek paper	3
A4 Bright colour paper	1
Shatterproof ruler	1
Sharpener	1
Steadtler colouring pencils (12 packet)	1
Steadtler Pastels	1
Big eraser	1
Steadtler grey pencil	6
BIC Pens Blue	6
Round edge (ONLY) scissor	1
Highlighters	3
A4 Flip file (30pg)	2
Material pencil bag	1
A4 (192pg) Hardcover book feint & margin	6
A4 (92pg) Hardcover book feint & margin	6
School Diary (Dated)	1
Oxford Math Set	1
Oxford Bilingual Dictionary	1
Toilet paper rolls 3 pkts x 48 rolls single ply	3 pkts x 48 rolls per year

GRADE 5 STATIONERY	
DESCRIPTION	QUANTITY
Pritt Glue 43g	1
A4 Ream Typek paper	3
A4 Bright colour paper	1
Shatterproof ruler	1
Sharpener	1
Steadtler colouring pencils (12 packet)	1
Big eraser	1
Steadtler grey pencil	6
BIC Pens Blue	6
Round edge (ONLY) scissor	1
Highlighters	3
A4 (192pg) Hardcover book feint & margin	5
A4 (92pg) Hardcover book feint & margin	4
A4 Flip file (30pg)	2
Material pencil bag	1
School Diary (Dated)	1
Oxford Math Set	1
Oxford Bilingual Dictionary	1
Toilet paper rolls 3 pkts x 48 rolls single ply	3 pkts x 48 rolls per year

GRADE 6 STATIONERY	
DESCRIPTION	QUANTITY
Pritt Glue 43g	1
A4 Ream Typek paper	4
A4 Bright colour paper	1
Shatterproof ruler	1
Sharpener	1
Steadtler colouring pencils (12 packet)	1
Big eraser	1
Steadtler grey pencil	6
BIC Pens Blue	6
Round edge (ONLY) scissor	1
A4 Flip file (20pg)	2
A4 (192pg) Hardcover book feint & margin	5
A4 (92pg) Hardcover book feint & margin	2
A3 Drawing book	1
Material pencil bag	1
A4 Flip file (50pg)	1
School Diary (Dated)	1
Oxford Math Set	1
Oxford Bilingual Dictionary	1
Toilet paper rolls 3 pkts x 48 rolls single ply	3 pkts x 48 rolls per year

GRADE 7 STATIONERY	
DESCRIPTION	QUANTITY
Pritt Glue 43g	1
A4 Ream Typek paper	4
Shatterproof ruler	1
Sharpener	1
Steadtler colouring pencils (12 packet)	1
Steadtler Pastels	1
Big eraser	1
Steadtler grey pencil	6
BIC Pens Blue	6
Round edge (ONLY) scissor	1
A4 Flip file (20pg)	1
A4 (192pg) Hardcover book feint & margin	6
A4 (92pg) Hardcover book feint & margin	4
Material pencil bag	1
School Diary (Dated)	1
Oxford Math Set	1
Oxford Bilingual Dictionary	1
Toilet paper rolls 3 pkts x 48 rolls single ply	3 pkts x 48 rolls per year

All books must be covered with any colour / decorative paper of choice. **PLEASE DO NOT COVER WITH PLASTIC YET.**

Teachers, will provide subject covers that will indicate name, grade and subject

PLEASE NOTE:
NO CADII SCHOOL BAGS

ELICA PRIMARY SCHOOL BOOKLIST FOR 2025



GRADE R BOOKS - (AVAILABLE AT PNA SAVANNAH)		
DESCRIPTION	ISBN	QUAN
Prac Maths	9781920378974	1
Grade R Activity Book	9781920008338	1
Simply writing workbook (printed)	9781920701109	1

GRADE 1 BOOKS - (AVAILABLE AT PNA SAVANNAH)		
DESCRIPTION	ISBN	QUAN
Trumpeter Numeracy WB 1	9781920008772	1
Bonds to 20	9781920008628	1
Platinum Maths 1	9780636127845	
Simply Math Workbook 1	9781920008116	1
Simply the Best Phonics WB1	9781920008857	1
Platinum English HL Reader	9780636124905	1
Platinum English Home Language	9780636128460	1
Afrikaans Sonder Grens	9780636128590	1
Study & Master Life Skills WB 1	9781107654624	1
Developing Language Skills WB 1	9791920008284	1
Coding & Robotics WB (appl 2025)	9781779971135	1

GRADE 4 BOOKS - (AVAILABLE AT PNA SAVANNAH)		
PUBLISHER - PEARSON	ISBN	QUAN
Platinum Social Sciences LB	9780636083448	1
Platinum NS and Technology LB	9780636135512	1
Platinum Life Skills LB	9780636135727	1
Afrikaans Sonder Grense LB	9780636119895	1
Afrikaans Sonder Grense Die Tarentaal Leesboek	9780636138698	1
Platinum English HL LB	9780636110137	1
Platinum English HL Reader	9780636138773	1
Platinum Mathematics LB	9780636135338	1

GRADE 6 BOOKS - (AVAILABLE AT PNA SAVANNAH)		
PUBLISHER - PEARSON	ISBN	QUAN
Platinum Social Sciences Learner Book	9780636095410	1
Platinum Natural Sciences and Technology Learner Book	9780636135567	1
Platinum Life Skills Learner Book	9780636135741	1
Afrikaans Sonder Grense -Seekoei Leesboek	9780636138711	1
Afrikaans Sonder Grense LB	9780636119918	1
Platinum English HL LB	9780636136113	1
Platinum English HL Reader	9780636138797	1
Platinum Mathematics LB	9780636135352	1

GRADE 2 BOOKS - (AVAILABLE AT PNA SAVANNAH)		
DESCRIPTION	ISBN	QUAN
Simply Math WB 2	9781920008123	1
Trumpeter Numeracy WB 2	9781920008796	1
Bonds & Tables 2,3,4,5 & 10	9781920008680	1
Platinum Mathematics 2	9780636127913	1
Simply the Best Phonics WB 3	9781920008048	1
Developing Language Skills WB 2	9781920008291	1
Platinum English Home Language 2	9780636128477	1
Platinum English H L Reader 2	9780636124974	1
Study & Master LS Learner Book 2	9781107629813	1
Study & Master Life Skills WB 2	9781107652343	1
Afrikaans sonder Grense 2	9780636128613	1
Coding & Robotics WB (applicable 2025)	9781779971142	1

GRADE 3 BOOKS - (AVAILABLE AT PNA SAVANNAH)		
DESCRIPTION	ISBN	QUAN
Platinum Mathematics 3	9780636127982	1
Bonds & Tables 2,3,4,5 & 10	9781920008680	1
Simply Math Workbook 3	9781920008130	1
Platinum English Home Language 3	9780636128484	1
Platinum English HL Reader 3	9780636125049	1
Study & Master LS Learner Book 3	9781316528013	1
Study & Master Life Skills Workbook 3	9781107664555	1
Trumpeter Numeracy Workbook 3	9781920008819	1
Trumpeter Spelling Programme WB1	9781920008079	1
Trumpeter Spelling Programme WB 2	9781920008086	1
Afrikaans Sonder Grense 3 FAL	9780636128613	1
Coding & Robotics (applicable 2025)	9781779971159	1

GRADE 5 BOOKS - (AVAILABLE AT PNA SAVANNAH)		
PUBLISHER - PEARSON	ISBN	QUAN
Platinum Social Sciences LB	9780636091580	1
Platinum NS and Technology LB	9780636135536	1
Platinum Life Skills LB	9780636135734	1
Afrikaans Sonder Grense LB	9780636119901	1
Afrikaans Sonder Grense Die Luiپرد Leesboek	9780636138704	1
Platinum English HL LB	9780636136106	1
Platinum English HL Reader	9780636138780	1
Platinum Mathematics LB	9780636135345	1

GRADE 7 BOOKS - (AVAILABLE AT PNA SAVANNAH)		
PUBLISHER - PEARSON	ISBN	QUAN
Platinum Technology LB	9780636140042	1
Platinum Social Sciences LB	9780636140981	1
Platinum Natural Sciences Learners Book	9780636140899	1
Life Orientation Today LB	9780636115576	1
English for Success Literature	9780199058525	1
English for Success HL LB	9780199047802	1
Creative Arts Today LB	9780636141155	1
Afrikaans Sonder Grense LB	9780636115798	1
Afrikaans Sonder Grense Leesboek	9780636146204	1
EMS Today LB	9780636140141	1
Mathematics Today LB	9780636143395	1

ELICA PRIMARY SCHOOL CLOTHING LIST AVAILABLE AT SNAPPERS 78 MARKET STREET, POLOKWANE

TEL: 015 297 0928



<u>GIRLS SCHOOL UNIFORM</u>	
<u>SUMMER</u>	<u>WINTER</u>
ELICA SKIRTS	GREY LONG PANTS
WHITE SHORT SLEEVE SHIRT	WHITE LONG SLEEVE SHIRT
WHITE ANKLETS	WHITE ANKLETS
PULLOVER	ELICA TIE
BLACK (POLISHABLE) SHOES/BATA	ELICA JERSEY
	ELICA BLAZER (not compulsory)
	BLACK (POLISHABLE) SHOES

<u>BOYS SCHOOL UNIFORM</u>	
<u>SUMMER</u>	<u>WINTER</u>
WHITE SHORT SLEEVE SHIRTS	GREY LONG PANTS
GREY SHORTS	WHITE LONG SLEEVE SHIRTS
GREY SOCKS	GREY SOCKS
PULLOVER	BLACK (POLISHABLE) SHOES /BATA
BLACK (POLISHABLE) SHOES /BATA	ELICA JERSEY
BLACK BELT	ELICA BLAZER (not compulsory)
	ELICA TIE
	BLACK BELT

<u>SPORTSWEAR</u>	
<u>GIRLS</u>	<u>BOYS</u>
ELICA TRACK SUIT (WINTER)	ELICA TRACK SUIT (WINTER)
ELICA PT SHORT	ELICA T SHIRT
ELICA T SHIRT	ELICA PT SHORT
WHITE (RUNNING SHOES) TEKKIES	WHITE (RUNNING SHOES) TEKKIES
WHITE SOCKS / SECRET SOCKS	WHITE SOCKS / SECRET SOCKS
ELICA SUN HATS (SUMMER WEAR)	ELICA RED CAPS (SUMMER WEAR)
<u>SCHOOL SHOP</u>	
ELICA SUN HATS (SUMMER WEAR)	ELICA RED CAPS (SUMMER WEAR)
SCARVES, BEANIES AND GLOVES (WINTER)	SCARVES, BEANIES AND GLOVES (WINTER)



SCHOOL RULES

Revised 29 October 2018
Revised 14 October 2019
Revised June 2020
Revised 29 April 2021
Revised 7 February 2022
Revised 4 October 2024

1. Official language of teaching: English
2. All learners to participate in sports. Exceptions will be made for learners with a medical condition, for which a letter from a medical practitioner must be produced.
3. Dress code is prescribed. Neat appearance is essential:
 - *Clean shoes*
 - *Short and clean nails*
 - *Girls skirts' length must be 5 cm above the knee*
 - *Boys – Hair must be short & neat*
 - *Girls – Hair must always be tied (open face) with only red & blue elastics scrunchies / head bands. NO different coloured hair. Weaved hair must be a natural colour. Hair may not exceed past the middle of the waist.*
 - *No jewellery, except hoop or stud earrings (small and in silver or gold only)*
4. Absence for any reason must be communicated to the office ASAP.
Absence before or after a weekend or more than 3 days will need a medical note.
5. Adhere to the school's ENVIRONMENTAL POLICY:
 - *Save our environment*
 - *Respect Animal and Plant life*
 - *Always save water*
 - *DO NOT LITTER*
6. Homework is an important extension of class work. Homework to be done regularly, neatly and parents must sign homework. (Study Guides compulsory)
7. The school endeavors to create a balance between work, sports and play.
8. The following RULES are important:
 - *No damage to property or gardens will be tolerated*
 - *Orderly line-up before school and after break times*
 - **Chewing gum** *is not allowed*
 - *No toys, guns or toy guns, and no electronic devices, and any sharp items or anything that can hurt people in any way are allowed on school premises*
 - *No fighting and/or bullying or wrestling allowed*
 - *No bad behavior, bad attitude, back-chatting or stealing will be tolerated*
 - *No pornographic material will be allowed on school premises*
 - *No swearing or personal remarks will go unpunished*
 - *NO CELLPHONES (Refer to Learner Policy)*
 - *NO substance abuse of any kind will be tolerated.*

**Breach of the above rules will lead to suspension from school.
RESPECT OTHERS, MOST OF ALL RESPECT YOURSELF AND
RESPECT THE SCHOOL'S BOOKS & PROPERTY**

EDUCATION MAKES A DIFFERENCE



CODE OF CONDUCT – LEARNERS

(Revised 2013-2015)
(Revised January 2018)
Revised October 2019)
(Revised June 2020)
Revised April 2021
(Revised 7 February 2022)

- All learners have the right to education free of interference, intimidation and/or physical abuse.
- Our Code of Conduct and School Rules are intended to establish a disciplined and purposeful environment to facilitate effective teaching and learning at our school.
- Learners are expected at all times to behave in a courteous and considerate manner toward each other, all members of staff and visitors to the school. Disruptive, unruly and offensive behavior will not be tolerated.
- Learners are expected to abide by the School Rules with regards to appearance and behavior when representing our school both during school hours, at school and away from school.
- No learner has the right at any time to disrupt the learning activity of other learners, or will cause another learner physical or emotional harm (any kind of bullying will be dealt with)
- We have an official school uniform and learners are expected to be dressed neatly in full uniform, daily, without any exception.
- Learners are expected to respect our environment. Littering will not be tolerated.
- Use water sparingly.
- Damage or vandalism to school property is strictly prohibited and any act of theft will not be tolerated.
- Learners will respect the beliefs, culture, dignity, religion, rights and privacy of other learners.
- No alcohol, drugs, cell phones or dangerous objects are allowed on our school premises.
- Smoking of cigarettes or any other substance by learners are prohibited.
- All school rules should be adhered to and parents are encouraged to be involved in all matters regarding the discipline and progress of their child/children.

EDUCATION MAKES A DIFFERENCE