

ELICA



PRIMARY SCHOOL

ID
PHOTO

NG Pre Schools cc No. 2000/058227/23 t/a

Dept. of Education Registration no. 2010068

226 – 228 Harley St, Eduan Park, Polokwane, Tel: 015 298 8304

Email: mail@elicaprimarieschool.co.za

APPLICATION for admission as a scholar 2026/2027

PLEASE COMPLETE IN BLACK INK AND CAPITAL LETTERS AND INITIAL THE BOTTOM RIGHT CORNER OF EACH PAGE

Surname of child

First names of child in full

Date of birth Identity Number

Male/Female Grade

Sibling at Elica YES / NO If YES: Name, Surname and Grade Gr

Proposed grade of entry RELIGION

Day Scholar..... Home Language

Indicate whether your child will be using a Taxi or Own transport

Parent / Guardian 1 (Surname & Full names)

Identity Number (copy I.D. to be attached)

Full postal address

Full residential address

Telephone (w) Cellular number(1) W/app

Email address

Next of Kin Surname & Name Cellular number Next of Kin

Parent / Guardian 2 (Surname & Full names)

Identity Number (copy I.D. to be attached)

Full postal address

Full residential address

Telephone (w) Cellular number(1) W/app

Email address

Next of Kin Surname & Name Cellular number Next of Kin

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Employer Information

EMPLOYMENT DETAILS: I/we hereby consent to my/our employer/s divulging my/our employment history and details to the school, if requested. By signing this document, I/we grant my my/our voluntary consent that my/our personal information may be processed, collected, and used and disclosed for lawful purposes. It may be disclosed to a third party should legal action/litigation be instituted. (POPI Act)

Mrs / Miss

Company Name: _____

Company Physical Address: _____

Company Postal Address: _____

Company Telephone: _____

E-mail address: _____

Employee Number: _____

Supervisor Surname & Name: _____

Supervisor Telephone: _____

CONFIRMED: **YES / NO**

Mr.

Company Name: _____

Company Physical Address: _____

Company Postal Address: _____

Company Telephone number: _____

E-mail address: _____

Employee Number: _____

Supervisor Surname & Name: _____

Supervisor Telephone: _____

CONFIRMED: **YES / NO**

**I DECLARE, THAT TO THE BEST OF MY KNOWLEDGE, THE ABOVE INFORMATION IS
ACCURATE AND CORRECT**

SCHOOL FEE AGREEMENT – ELICA PRIMARY SCHOOL

I / We the undersigned,

1. _____ Parent / Legal guardian
and
2. _____ Parent / Legal guardian

Application:

Surname & Full names & ID of child: _____

I/We agree to conform to all rules and regulations as laid down by Elica Primary School from time to time.

1. I/We acknowledge that I/we are jointly and severally liable for the payment of the full amount of fees and disbursements to be charged by Elica Primary School in respect of the whole period during which my/our son/daughter is registered as a scholar at Elica Primary School. This amount includes, but is not limited to, any other fees and/or disbursements charged by Elica Primary School from time to time. I/We declare that I/we am/are in a financial position to pay the school fees as adopted.
2. **I/We agree to pay all fees and disbursements charged by Elica Primary School in ADVANCE on/before the first day of each term / month or as selected on the Payment Options form.**
3. (Yearly school fee increase, between 5%-10% at the SGB's discretion).
4. **I/We agree to pay 5% interest per month on overdue school fees and disbursements, calculated per outstanding period from the date of default.**
5. **I/we acknowledge that I/we am/are aware, of and agree to, the fact that the registration fee of R.....paid by me in regard to my son/daughter is non-refundable and will be forfeited in the event of my cancelling the registration of my son/daughter.**
6. I/We acknowledge that any indulgence or extension granted by Elica Primary School with regard to payment of school fees will not be regarded as a waiver of any of the rights of Elica Primary School.
7. **I/We acknowledge that in the event of school fees not being paid by the due date, whether by way of a term's advance payment or monthly debit order, such failure on my/our part will cause the whole outstanding balance of the annual school fees then outstanding to become immediately due and payable.**
8. I/We acknowledge that without limiting or detracting from Elica's rights to enforce payment of any and all monies due to the school by the Applicant, Elica Primary School may in its sole discretion:
 - 8.1 **The Scholar's school report remains the property of the school until full and final settlement of school fees due.**
 - 8.2 **Refuse the return of the Scholar to Elica Primary School until the arrear school fees are paid up to date (see below – termination).**
9. I/We acknowledge that in the event of Elica Primary School being obliged to hand over for collection to its attorneys any outstanding school fees, I/we shall be liable for all legal costs on a client / attorney scale.
10. **After 30 days of arrears not being paid or the account being handed over to attorneys, in the absence of any arrangement with the school, the parents may be notified or refused access - CONTRACT WILL BE TERMINATED.**

TERMINATION AND / OR CHANGE OF ENROLMENT STATUS

Once the scholar has entered the School/Pre-School a clear term's written notice of withdrawal must be given to Management, if the parent wishes to terminate this contract for any reason and to withdraw the scholar prior to the final exit examination. If such notice is not given, a full term's fees, at the rate applicable for the next term in which the scholar would have been, shall be paid in lieu thereof. **A full term's notice is applicable when changing a learner's enrolment status.**

I/we consent that all particulars with regard to outstanding school fees may be declared on a Transfer Letter issued.

INDEMNITY

We indemnify Elica Primary School and its staff or their authorized agents against any and all claims that may arise from any injury, death, loss, damages, costs or expense, including legal costs, suffered by me or my son/daughter at any time whilst enrolled as a scholar at Elica Primary School. Unless otherwise specified, I hereby authorize Elica Primary School to get the pupil to the nearest Provincial Hospital or Clinic in case of medical emergency.

This agreement contains the entire agreement between the parties and no amendments will be of any force or effect unless reduced to writing and signed by both parties.

SIGNED.....

(Parent/Guardian 1)

SIGNED.....

(Parent/Guardian 2)

VIS MAJOR

VIS MAJOR means in relation to the partnership any circumstances beyond the control of the Partnership including but without limitations of God, explosions, food, tempest, fire or accident or sabotage, insurrection civil disturbance, sickness, quarantine, pandemics, Government intervention, weather condition or other unforeseen occurrences. Elica Primary School shall not be deemed to be in breach of this terms and conditions or otherwise be liable to you by reason of delay of any of its obligations hereunder to the extent that any such delay or non-performance is due to a VIS MAJOR.

If Elica Primary School is affected by VIS MAJOR which make it impossible to perform in Terms of this agreement it shall be entitled to and may in its sole and absolute discretion vary or cancel any agreements.

Payments of any refunds as a result of non-performance of any, Elica Primary School obligations hereunder shall remain in its sole discretion.

PLEASE NOTE THAT CERTAIN DOCUMENTS MUST ACCOMPANY THIS APPLICATION

1. Certified copy of Birth Certificate or Identity Document, and two ID photos of learner.
2. Certified copy of Identity Document of EACH parent and/or guardian.
3. Copy of latest report from the scholar's present school. If the mid-year report is not available at the time of submission, the previous year's December report should be submitted and the mid-year report to be forwarded as soon as it is available.
4. Completed Declaration by scholar's present school.
5. Completed Options of Payment Form.
6. Completed Consent for Credit Check (South African residents only).
7. Pay slips & Bank statements (not older than three months) – Proof of Residence.

YOUR APPLICATION WILL NOT BE CONSIDERED IF THE ABOVE ITEMS DO NOT ACCOMPANY THE

APPLICATION FORM

CONSENT FOR CREDIT CHECK

I, _____ (parent)

of _____ (Surname & name of child/children)

Accept that the School reserves the right to conduct appropriate credit checks on prospective parents / persons responsible for payment of school fees and requires the consent to do so from the person(s) responsible for payment of fees, in order to consider and process this application.

The applicant hereby acknowledges and agrees that Elica Primary School may:

- a) Perform a credit search on the applicant's record with one or more registered Credit Bureau when assessing the applicant's application for admission.
- b) Monitor the credit applicant's behaviour by researching his/her record at one or more of the Credit Bureau.
- c) Use new information and data obtained from the Credit Bureau.
- d) Record the existence of the applicant's account with any Credit Bureau.
- e) Record and transmit details of how the applicant has performed in meeting his/her financial obligation to the School.

Father' s / Mother's details:

Name and Surname		
RSA ID or PASSPORT nr:		
Date of birth		
Marital status		
Home address		
Postal address		
Telephone	(w)	(h)
Employment		
Occupation		
Employer		

Payment Information

Dear Parents

The **Payment Option Form** is attached and should be completed and returned to the school by no later than two days after collection of application form. Date:

Detailed below are the various payment options:

Annual Payment:

Fees are due, in full, before the first day of the first term. A discount of 5% will be awarded with fees settled before/on 15 January 2027.

Should you select the annual payment option and your payment is not received on the due date, your account will automatically default to the monthly option. Take note 5% interest per month on overdue school fees and disbursements will be charged, calculated per outstanding period from the date of default.

Termly Payment:

Termly fees are due for payment before the first day of each term.

Should you select the termly payment option and your payment is not received on the due date, your account will automatically default to the monthly option. Take note 5% interest per month on overdue school fees and disbursements will be charged, calculated per outstanding period from the date of default.

Monthly Payment:

Monthly fees will be billed over 12 months, from January to December. Payment is due on or before the 1st day of each month. ***Take note 5% interest per month on overdue school fees and disbursements will be charged, calculated per outstanding period from the date of default.***

The debit order deduction date for monthly payments will be on the last working day of every month. The

Payment Option Form, Fee Schedule and Debit Order Authorization Form are attached.

You will receive a statement in December 2026 showing fees due for payment in January 2027 (based on your selection).

Should you have any queries regarding the above, please do not hesitate to contact the accounts department for assistance: mail@elicaprimaryschool.co.za

We thank you in advance for your co-operation and assistance, to ensure a smooth transition into 2027.

PLEASE DO TAKE NOTE: ADD 2.5% BANK CHARGES WHEN PAYING WITH A CREDIT / DEBIT CARD

PAYMENT OPTIONS FOR SCHOOL ACCOUNTS

Kindly complete the sections and email to: mail@elicaprimarieschool.co.za

FAMILY INFORMATION:

Surname:	School Account No:
E-Mail:	
Tel No:	Cell No:

Children's Surname & Names	Grade	Children's Surname & Names	Grade

FEE BILLING OPTION – PLEASE TICK YOUR SELECTION:

Option 1 – Annual Fee Billing	By January 15th 2027	
Option 2 – Termly payment	By 1 st day of each Term	
Option 3 – Monthly payment	By 1 st of each month, starting _____ 20__	

FEE PAYMENT OPTION – PLEASE TICK YOUR SELECTION:

DEBIT ORDER Fees Termly and Extras Monthly	
CREDIT CARD / DEBIT CARD (add 2.5% bank charges)	
EFT / CASH	

BANKING DETAILS	ELICA PRIMARY SCHOOL	PRE-SCHOOL
Account Name	NG Pre-School t/a Elica Primary School	Pre-School
Bank	ABSA	FNB
Branch Code	632005	210515
Account Number	405 3594674	62879492222

Signed By : _____

Date : _____

Signature : _____

SCHOOL FEES **MONTHLY / TERMLY DEBIT ORDER AUTHORIZATION**

DEBIT ORDER INSTRUCTION-PLEASE TAKE NOTE YOU (ACCOUNT HOLDER) MUST INSTITUTE, THE DEBIT ORDER, INSTRUCT AND AUTHORIZE YOUR BANK

PROOF OF DEBIT ORDER INSTITUTED MUST BE HANDED IN AT THE OFFICE

I hereby agree that the School may debit my account in respect of school fees and other amounts due to the School under the following conditions:

- 1 The debit to my account shall be value of the fees divided by 12 for monthly payments or 4 for termly payments plus ad hoc charges that may arise from time to time.
- 2 **The deduction will be made on the dates as stipulated on the Payment Options Form (page 7) to accompany this form.**
- 3 Changes in fees, amounts owing, and debit order amounts will be advised prior to any such change being effected.
- 4 This authority may be cancelled by me by giving 30 days' notice, in writing, by prepaid registered post.
- 5 Details of each withdrawal will be printed on my bank statement or an accompanying voucher.
- 6 If, for any reason, the debit order is rejected, the School shall have the automatic right to **double** the amount of the debit order in the following month.
- 7 In the event of the debit order being rejected, the School shall have the right to recover bank charges and any other costs associated with the rejected debit order, as well as all Attorneys and own client costs which could be incurred in the event of legal action being instituted for recovery of outstanding amounts.
- 8 The Magistrate's Court shall have jurisdiction in any legal action which could be instituted for recovery of amounts due in terms of the aforementioned paragraph.

The details of my bank account are as follow: (NOTE: this debit order is only to operate on a current or transmission account)

Name of account holder	
Name of bank	
Branch name	
Branch number	
Account number	
Type of account	

BANKING DETAILS	ELICA PRIMARY SCHOOL	PRE-SCHOOL
Account Name	NG Pre-School t/a Elica Primary School	Pre-School
Bank	ABSA	FNB
Branch Code	632005	210515
Account Number	405 3594674	62879492222

Signed: _____
Father / Guardian

Signed: _____
Mother / Guardian

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PRIMARY SCHOOL

NG Pre Schools cc No. 2000/058227/23 t/a

Dept. of Education registration no. 2010068

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Email: mail@elicaprimaryschool.co.za

INDEPENDENT EDUCATION BOARD (IEB) APPLICATION FOR IMMIGRANT STATUS

(To be completed by international students who have never been schooled in South Africa)

Date:	
Surname & Name of scholar:	
Date of Birth:	
Previous School	

Grade	Year	School	Town/City	Country

Documents Attached: _____

(Copy of most recent report; reference from school confirming attendance of student, valid study permit, valid passport)

PLEASE TAKE NOTE: APPLICATIONS WILL NOT BE CONSIDERED WITHOUT THE REQUIRED DOCUMENTATION.

Signature of Principal: _____

Date : _____

CHECK LIST

OFFICE USE ONLY

Pages: 13 – 19 to Parents

Page Nr	TOPIC	CHECK ✓
1	Application – Admission details	
2 & 3	Employer Information / School Fee Agreement	
4	Indemnity	
5	Consent for Credit Check	
6 & 7	Payment Information & Options	
8	Debit ORDER Authorization (If applicable)	
9	Medical Admission Form	
10	IEB Form – Application for Immigrant Status	
11	Check List	
12	Declaration by scholar's current school (Return asap - to be filed)	
13 – 19	Documentation to parents – Fee structure	
14 & 17	Stationery Lists	
18, 19	Textbook Lists	
20	School Clothing List	
21, 22	School Rules & Code of Conduct	

Additional Documents (Copied and Original)	CHECK ✓
ID (Mother & Father)	
Birth Certificate and two ID Photos of learner	
Medical Card	
Clinic Card	
Report from previous school	
Each parent has signed each page of the School Contract	
Office personnel has signed each page of the School Contract with parent	
Pay slips & Bank statements (not older than three months) – Proof of Residence	

Admin Signature : _____

Date : _____

DECLARATION BY SCHOLAR'S CURRENT SCHOOL

The following scholar is applying to attend Elica Primary School. Kindly complete this form and submit to the Office or E-mail to: **mail@elicaprimarieschool.co.za**

Surname & Name of scholar:

Name of present school:

School telephone number:

School fax number:

Present Grade:

Number of years at present school:

Any known problems: (Family, emotional, remedial, medical, behaviour, and ability to adapt).

.....

.....

Sports participation:

Team:

Name of Person responsible for fee payment:

Fees: Termly: R.....

Annual: R.....

(Paid up to date / not paid up to date / irregular payments)

Other comments:

.....

Date:

Signature of Principal:

School Stamp



FEE STRUCTURE

2026/2027

(Subject to change)

<u>GRADE</u>	<u>ANNUAL</u>	<u>MONTHLY</u>
GR RR	R19 800	R1 650.00
GR R	R22 200	R1 850.00
GR 1-6	R25 200	R2 100.00
GR 7	R30 240	R2 520.00
AFTERCARE / FULL DAY	Own lunch	R 700.00
AFTERCARE / FULL DAY	Lunch included	R1 100.00

A non-refundable ONCE OFF registration fee will be payable upon registration, per NEW learner.

1. Pre-admission amount payable for NEW pupils

- Pre – School R2 800.00
- Primary School R2 800.00

2. A term's notice is required before removing a scholar or changing a scholar's enrolment status.

3. Fees are payable annually, termly or, monthly in ADVANCE.

4. Payments may be made by debit order, EFT, Credit / Debit card (add 2.5% bank charges) OR Cash.

5. Other expenses must be paid at the time the expense arises, or as arranged with the Finance Department.

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Account Name	NG Pre-School t/a Elica Primary School	Pre-School
Bank	ABSA	FNB
Branch Code	632005	210515
Account Number	405 3594674	62879492222

ON SPORT DAYS – LEARNERS SHOULD BE COLLECTED NOT LATER THAN 15:30, THERE WILL BE NO SUPERVISION AVAILABLE

TO SAFEGAURD YOUR CHILD/REN PLEASE BE ON TIME.

STATIONERY - (AVAILABLE AT PNA MALL OF NORTH)

GRADE R STATIONERY

DESCRIPTION	QUANTITY
Pritt Glue 43g	4
A4 72pg 17mm Feint & Margin Book	1
A4 (72pg) UNRULED book	2
A4 Colouring Book (240pg)	1
Croxley A4 Bright colour paper (100 sheets)	1
A4 Ream Typek paper	2
Flip file 20 Pockets	5
Mon-Ami Retractable Wax Crayons 12's	3 per year
Steadler Beginner Triangular Colouring Pencils	2
Tennis Ball	1
Box Tissues	3
Ice cream Sticks (Any Size)	1
Ball of wool 25 grams	2
Toilet paper rolls 1 pkt x 48 rolls single ply	1x48
Puzzle 36 Piece	1
Wet Wipes	4 per year
Croxley Playdough cutter set assorted colours 300g	1
Skipping rope	1
Teddie Finger paint 4 x100ml kit	2
Bean Bag	1
Denim chair Bag	1
Waterproof Apron (Meeco)	1
Dettol Liquid Hand Soap	4
Palette Water Paint	1

GRADE 1 STATIONERY

DESCRIPTION	QUANTITY
Pritt Glue 43g	3per term
A4 Ream Typek paper	2 per year
Croxley A4 Bright colour paper (100 sheets)	1
Flip File 20 pockets	1
Flip File 50 pockets	1
Croxley Heavy duty A4 Plastic Slip on Covers (10)	2
A4 72pg Exercise Book UNRULED	2
A4 72pg Exercise book Feint & Margin	4
A4 96pg Hardcover book Feint & Margin	2
Croxley Beginner triangular Pencil	3
Staedtler colouring pencils (12 packet)	2per term
Staedtler Grey Pencils HB	10 per term
Playdough coloured 500gr Treeline	1
Denim Pencil Bag 33cm Assorted colours	1
Eraser Croxley Large Traditional	2per term
Small round edge (ONLY) Scissor	1
A5 72pg Exercise book Quad & Margin	1
A4 72pg 17mm Feint & Margin Book	2
Croxley A4 Book bag zipper Assorted	2
A5 Flip file 20 pockets	2
Box Tissues	2
Denim Chair Bag	1
Canvas Book Bag Assorted	
Skipping rope	1
A4 Colouring book (240) pg	1
Puzzle 48 piece Assorted	1
Sharpener Double hole with Tub Staedtler	2 per term
Dettol Liquid Hand Soap	4
Toilet paper rolls 1 pkt X 48 rolls single ply	1

PLEASE DO NOT COVER EXERCISE BOOKS YET Teachers, will provide subject covers that will indicate name, grade and subject.

PLEASE COVER TEXTBOOKS WITH HEAVY DUTY PLASTIC OR DECIFIX

PLEASE MARK EVERY SINGLE ITEM WITH CHILD'S NAME & SURNAME

NO CADII SCHOOL BAGS ARE ALLOWED

STATIONERY - (AVAILABLE AT PNA MALL OF THE NORTH)

GRADE 2 STATIONERY

DESCRIPTION	QUANTITY
Pritt Glue 43g	3per term
A4 Ream Typek paper	2
Croxley A4 Bright colour paper (100 sheets)	1
Shatterproof Ruler	1
Sharpener Double hole with Tub Staedtler	2 per term
Staedtler colouring pencils (12 packet)	2per term
Eraser Croxley Large Traditional	2per term
Staedtler Grey Pencils HB (48 per year)	12per term
Small round edge (ONLY) Scissor	1
A4 72pg Exercise Book UNRULED	1
A4 72pg Exercise book Feint & Margin	5
A4 96pg Hardcover book Feint & Margin	3
Denim Pencil Bag 33cm Assorted colours	1
Playdough coloured 500gr Treeline	1
A4 72pg Exercise book Quad & margin	2
A4 Exercise book CAT	1
Croxley Heavy duty A4 Plastic Slip on Covers (10)	2
Croxley A4 Book bag zipper Assorted	2
A4 72pg Exercise Book Irish & Margin	1
Puzzle 48 piece Assorted	1
Flip File 20 pockets	5
Skipping rope	1
Box Tissues	2
Abacus 120 Beads	1
Dettol Liquid Hand Soap	4
Toilet paper rolls 1 pkt X 48 rolls single ply	1pktx48

GRADE 3 STATIONERY

DESCRIPTION	QUANTITY
Pritt Glue 43g (X12)	3per term
A4 Ream Typek paper	2
Croxley A4 Bright colour paper (100 sheets)	1
Shatterproof Ruler	2
Sharpener Double hole with Tub Staedtler	2 per term
Staedtler colouring pencils (12 packet)	1per term
Eraser Croxley Large Traditional	2per term
Staedtler Grey Pencils HB (48 per year)	12per term
Small round edge (ONLY) Scissor	1
A4 96pg Hardcover book Feint & Margin	4
A4 72pg Exercise book Feint & Margin	6
A4 72pg Exercise Book Irish & Margin	1
Flip File 20 pockets	4
A4 192pg Hardcover book Quad & Margin	2
Croxley A4 Book bag zipper Assorted	2
Pharos Bilingual Dictionary	1
BIC Orange Fine Ballpoint pen Blue Blister 10's	1
Croxley Heavy duty A4 Plastic Slip on Covers (10)	2
Skipping rope	1
Denim Pencil Bag 33cm Assorted colours	1
Box Tissues	2
Dettol Liquid Hand Soap	4
Toilet paper rolls 1 pkt X 48 rolls single ply	1pktx48

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PLEASE MARK EVERY SINGLE ITEM WITH CHILD'S NAME & SURNAME
NO CADII SCHOOL BAGS ARE ALLOWED

STATIONERY - (AVAILABLE AT PNA MALL OF THE NORTH)

GRADE 4 STATIONERY	
DESCRIPTION	QUANTITY
Pritt Glue 43g	1
A4 Ream Typek paper	2
A4 Bright colour paper (100 sheets)	1
Croxley Shatterproof Ruler	1
Croxley Sharpener Double hole with Tub	1
Staedtler colouring pencils (12 packet)	1
Eraser Croxley Large Traditional	1
Staedtler Grey Pencils HB	6
BIC Pens Blue 4+3	1
Round edge (ONLY) Scissor	1
Croxley Highlighter 4 pack	1
Croxly Oil Pastel Set 12 Pentel	1
A4 Flip File 30 pockets	2
Denim Pencil Bag 33cm Assorted colours	1
A4 192pg Hardcover book Feint & Margin	6
A4 96pg Hardcover book Feint & Margin	6
School Diary DATED	1
Croxley Maths set	1
Oxford Bilingual Dictionary	1
Toilet paper rolls 1 pkt X 48 rolls single ply	1pktX48

GRADE 5 STATIONERY	
DESCRIPTION	QUANTITY
Pritt Glue 43g	1
A4 Ream Typek paper	2
A4 Bright colour paper (100 sheets)	1
Croxley Shatterproof Ruler	1
Croxley Sharpener Double hole with Tub	1
Staedtler colouring pencils (12 packet)	1
Eraser Croxley Large Traditional	1
Staedtler Grey Pencils HB	6
BIC Pens Blue 4+3	1
Round edge (ONLY) Scissor	1
Croxley Highlighter 4 pack	3
A4 192pg Hardcover book Feint & Margin	5
A4 96pg Hardcover book Feint & Margin	4
A4 Flip File 30 pockets	2
Denim Pencil Bag 33cm Assorted colours	1
School Diary DATED	1
Croxley Maths set	1
Oxford Bilingual Dictionary	1
Toilet paper rolls 1 pkt X 48 rolls single ply	1pktX48

Oxford bilingual dictionary only needs to be bought once in Grade 4

PLEASE DO NOT COVER EXERCISE BOOKS YET Teachers, will provide subject covers that will indicate name, grade and subject.

PLEASE COVER TEXTBOOKS WITH HEAVY DUTY PLASTIC OR DECIFIX

PLEASE MARK EVERY SINGLE ITEM WITH CHILD'S NAME & SURNAME

NO CADII SCHOOL BAGS ARE ALLOWED

STATIONERY - (AVAILABLE AT PNA MALL OF THE NORTH)

GRADE 6 STATIONERY	
DESCRIPTION	QUANTITY
Pritt Glue 43g	1
A4 Ream Typek paper	2
Croxley A4 Bright colour paper (100 sheets)	1
Croxley Shatterproof Ruler	1
Croxley Sharpener Double hole with Tub	1
Staedtler colouring pencils (12 packet)	1
Eraser Croxley Large Traditional	1
Staedtler Grey Pencils HB	6
BIC Pens Blue 4+3	1
Round edge (ONLY) Scissor	1
Flip File 20 pockets	2
Flip File 50 pockets	5
A4 192pg Hardcover book Feint & Margin	2
A4 96pg Hardcover book Feint & Margin	1
A3 Drawing Book	1
Denim Pencil Bag 33cm Assorted colours	1
School Diary DATED	1
Croxley Maths set	1
Oxford Bilingual Dictionary	1
Toilet paper rolls 1 pkt X 48 rolls single ply	1pktX48

GRADE 7 STATIONERY	
DESCRIPTION	QUANTITY
Pritt Glue 43g	1
A4 Ream Typek paper	2
Croxley Shatterproof Ruler	1
Croxley Sharpener Double hole with Tub	1
Staedtler colouring pencils (12 packet)	1
Croxly Oil Pastel Set 12 Pentel	1
Eraser Croxley Large Traditional	1
Staedtler Grey Pencils HB	6
BIC Pens Blue 4+3	1
Round edge (ONLY) Scissor	1
Flip File 20 pockets	1
A4 192pg Hardcover book Feint & Margin	6
A4 96pg Hardcover book Feint & Margin	4
Denim Pencil Bag 33cm Assorted colours	1
School Diary DATED	1
Project Kit Electromagnetic Crane (Term 3)	1
Project Kit Hydraulic Lift (Term 3)	
Croxley Maths set	1
Oxford Bilingual Dictionary	1
Toilet paper rolls 1 pkt X 48 rolls single ply	1pktX48

Oxford bilingual dictionary only needs to be bought once in Grade 4

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PLEASE COVER TEXTBOOKS WITH HEAVY DUTY PLASTIC OR DECIFIX

PLEASE MARK EVERY SINGLE ITEM WITH CHILD'S NAME & SURNAME

NO CADII SCHOOL BAGS ARE ALLOWED

TEXTBOOKS - (AVAILABLE AT PNA MALL OF THE NORTH)

GRADE R TEXTBOOKS

DESCRIPTION	QUANTITY
Top Class Digital Skills Gr R Workbook	9781485835882
Activity Book Alphabet 80pages Butterfly	9781928407324
Activity Book Numbers 80pages Butterfly	9781928407331
Puzzle Book 80pages Butterfly	9781928407348

GRADE 1 TEXTBOOKS

DESCRIPTION	QUANTITY
Trumpeter Numeracy Workbook 1	9781920008772
Bonds to 20	9781920008628
Numer sense Workbook Gr1 Set (4 Books)	9781991249265
	9781991249272
	9781991249289
	9781991249296
Symple Math Workbook 1	9781920008116
Symple the best Phonics Workbook 1	9781920008857
Simply Writing Workbook 1	9781920701109
Platinum English Home Language Gr1	9780636128460
Afrikaans Sonder Gense Gr 1 LB	9780636128590
Afrikaans Sonder Gense Gr 1 Sounds WB	9781485835813
Top Class Digital Skills Gr 1 Workbook	9781485835813
My Jumbo Purple Dictionary	9781869263300
Depicta Life Skills Gr 1 Workbook	9781990936890
Depicta Learn to Print Gr1 Workbook	9781770322790

GRADE 2 TEXTBOOKS

DESCRIPTION	QUANTITY
Trumpeter Numeracy Workbook 2	9781920008796
Numer sense Workbook Gr2 Set (4 Books)	9781991249302
	9781991249319
	9781991249326
	9781991249333
Simply Phonics Workbook 2	9781920008024
Platinum English Home Language Gr2 LB	9780636128477
Platinum English Home Language Gr2 Reader	9780636124974
My Jumbo Purple Dictionary	9781869263300
Study & Master Life Skills Gr2 Learner Book	9781107629813
Afrikaans Sonder Gense Gr 2 LB	9780636128606
Afrikaans Sonder Gense Gr2 Sounds Program	9780636204614
Top Class Digital Skills Gr2 Workbook	9781485835790

GRADE 3 TEXTBOOKS

DESCRIPTION	QUANTITY
Bonds & Tables 2,3,4,5 & 10	9781920008680
Numer sense Workbook Gr3 Set (4 Books)	9781991249340
	9781991249357
	9781991249364
	9781991249371
Platinum English Home Language Gr3 LB	9780636128484
Platinum English Home Language Gr3 Reader	9780636125049
Study & Master Life Skills Gr3 Learner Book	9781107625310
Afrikaans Sonder Gense Gr 3 LB	9780636128613
Afrikaans Sonder Gense Gr3 Sounds Program	9780636204621
Top Class Digital Skills Gr3 Workbook	9780636204621
Solutions for All English Home Language Gr3 Workb	9781431004218

TEXTBOOKS - (AVAILABLE AT PNA MALL OF THE NORTH)

GRADE 4 TEXTBOOKS	
DESCRIPTION	QUANTITY
Study & Master Social Science Gr4 Learner Book	9780521188579
Study & Master Natural Science & Technology Gr4	9781107668959
Study & Master Life Skills Gr4 Learner Book	9781107641204
Solutions for All English Home Language Gr4 Learner	9781431008926
Solutions for All English Home Language Gr4 Reader	9781431013012
The Twits reader	9780241578186
English Handbook & Study Guide	9780620325837
Afrikaans Sonder Gense Gr 4 LB	9780636119895
Afrikaans Sonder Gense Gr 4 Reader	9780636138698
Numer sense Workbook Gr4 Set (4 Books)	9781991249388
	9781991249395
	9781991249401
	9781991249418
Solutions for All Coding & Robotics Workbook	9781779971159
Stap vir Stap Afrikaans WB 4	9781990925061

GRADE 6 TEXTBOOKS	
DESCRIPTION	QUANTITY
Study & Master Social Science Gr6 Learner book	9780521188593
Study & Master Natural Science & Technology Gr6	9781107633100
Study & Master Life Skills Gr6 Learner book	9781107649446
Mind Bourne Mathematic Gr6 Learner book	9780639734798
Platinum English Home Language Gr6 LB	9780636136113
Platinum English Home Language Gr6 Reader	9780636138797
English Handbook & Study Guide	9780620325837
Afrikaans Sonder Gense Gr6 LB	9780636119918
Afrikaans Sonder Gense Gr6 Reader	9780636138711
Afrikaans Handbook & Study Guide	9780620325844

GRADE 5 TEXTBOOKS	
DESCRIPTION	QUANTITY
Study & Master Social Science Gr5 Learner book	9780521188586
Study & Master Natural Science & Technology Gr5	9781107666177
Study & Master Life Skills Gr5 Learner book	9781107645981
Mind Bourne Mathematics Gr5 Learner book	9780639734835
Solutions for All English Home Language Gr5 Learner	9781431008940
Solutions for All English Home Language Gr5 Reader	9781431013029
English Handbook & Study Guide	9780620325837
Afrikaans Sonder Gense Gr 5 LB	9780636119901
Afrikaans Sonder Gense Gr 5 Reader	9780636138704

GRADE 7 TEXTBOOKS	
DESCRIPTION	QUANTITY
Via Afrika Technology Gr7 Learner book	9781415419151
Via Afrika Creative Arts Gr7 Learner book	9781415420898
Via Afrika EMS Gr7 Learner book	9781415419090
Via Afrika Life Orientation Gr7 Learner book	9781415421949
Platinum Social Science Gr7 Learner book	9780636140981
Platinum Natural Science Gr7 Learner book	9780636140899
English for Success Home Language Gr7 LB	9780199047802
English for Success Home L Gr7 Literature	9780199058525
English Handbook & Study Guide	9780620325837
Mind Bourne Mathematics Gr7 Learners Book	9781928462972
Afrikaans Sonder Gense Gr7 LB	9780636115798
Afrikaans Sonder Gense Gr7 Reader	9780636146204
Afrikaans Handbook & Study Guide	9780620325844

ELICA PRIMARY SCHOOL CLOTHING LIST AVAILABLE AT SNAPPERS 78 MARKET STREET, POLOKWANE**TEL: 015 297 0928**

<u>GIRLS SCHOOL UNIFORM - SCHOOL UNIFORM COMPULSORY FOR GR R</u>	
<u>SUMMER</u>	<u>WINTER</u>
ELICA SKIRTS	GREY LONG PANTS
WHITE SHORT SLEEVE SHIRT	WHITE LONG SLEEVE SHIRT
WHITE ANKLETS	WHITE ANKLETS
PULLOVER	ELICA TIE
BLACK (POLISHABLE) SHOES/BATA	ELICA JERSEY
	ELICA BLAZER (not compulsory)
	BLACK (POLISHABLE) SHOES

<u>BOYS SCHOOL UNIFORM – SCHOOL UNIFORM COMPULSORY FOR GR R</u>	
<u>SUMMER</u>	<u>WINTER</u>
WHITE SHORT SLEEVE SHIRTS	GREY LONG PANTS
GREY SHORTS	WHITE LONG SLEEVE SHIRTS
GREY SOCKS	GREY SOCKS
PULLOVER	BLACK (POLISHABLE) SHOES /BATA
BLACK (POLISHABLE) SHOES /BATA	ELICA JERSEY
BLACK BELT	ELICA BLAZER (not compulsory)
	ELICA TIE
	BLACK BELT

<u>SPORTSWEAR</u>	
<u>GIRLS</u>	<u>BOYS</u>
ELICA TRACK SUIT (WINTER)	ELICA TRACK SUIT (WINTER)
ELICA PT SHORT	ELICA T SHIRT
ELICA T SHIRT	ELICA PT SHORT
WHITE (RUNNING SHOES) TEKKIES	WHITE (RUNNING SHOES) TEKKIES
WHITE SOCKS / SECRET SOCKS	WHITE SOCKS / SECRET SOCKS
ELICA SUN HATS (SUMMER WEAR)	ELICA RED CAPS (SUMMER WEAR)
<u>SCHOOL SHOP</u>	
ELICA SUN HATS (SUMMER WEAR)	ELICA RED CAPS (SUMMER WEAR)
SCARVES, BEANIES AND GLOVES (WINTER)	SCARVES, BEANIES AND GLOVES (WINTER)

SCHOOL RULES

Revised 29 October 2018

Revised 14 October 2019

Revised June 2020

Revised 29 April 2021

Revised 7 February 2022

Revised 4 October 2024

1. Official language of teaching: English
2. All learners to participate in sports. Exceptions will be made for learners with a medical condition, for which a letter from a medical practitioner must be produced.
3. Dress code is prescribed. Neat appearance is essential:
 - *Clean shoes*
 - *Short and clean nails*
 - *Girls skirts' length must be 5 cm above the knee*
 - *Boys – Hair must be short & neat*
 - *Girls – Hair must always be tied (open face) with only red & blue elastics scrunchies / head bands. NO different coloured hair. Weaved hair must be a natural colour. Hair may not exceed past the middle of the waist.*
 - *No jewellery, except hoop or stud earrings (small and in silver or gold only)*
4. Absence for any reason must be communicated to the office ASAP.
Absence before or after a weekend or more than 3 days will need a medical note.
5. Adhere to the school's ENVIRONMENTAL POLICY:
 - *Save our environment*
 - *Respect Animal and Plant life*
 - *Always save water*
 - *DO NOT LITTER*
6. Homework is an important extension of class work. Homework to be done regularly, neatly and parents must sign homework. (Study Guides compulsory)
7. The school endeavors to create a balance between work, sports and play.
8. The following RULES are important:
 - *No damage to property or gardens will be tolerated*
 - *Orderly line-up before school and after break times*
 - ***Chewing gum** is not allowed*
 - *No toys, guns or toy guns, and no electronic devices, and any sharp items or anything that can hurt people in any way are allowed on school premises*
 - *No fighting and/or bullying or wrestling allowed*
 - *No bad behavior, bad attitude, back-chatting or stealing will be tolerated*
 - *No pornographic material will be allowed on school premises*
 - *No swearing or personal remarks will go unpunished*
 - *NO CELLPHONES (Refer to Learner Policy)*
 - *NO substance abuse of any kind will be tolerated.*

**Breach of the above rules will lead to suspension from school. RESPECT
OTHERS, MOST OF ALL RESPECT YOURSELF AND
RESPECT THE SCHOOL'S BOOKS & PROPERTY**

EDUCATION MAKES A DIFFERENCE

CODE OF CONDUCT – LEARNERS



(Revised 2013-2015)
(Revised January 2018)
(Revised October 2019)
(Revised June 2020)
(Revised April 2021)
(Revised 7 February 2022)
(Revised 30 July 2026)

- All learners have the right to education free of interference, intimidation and/or physical abuse.
- Our Code of Conduct and School Rules are intended to establish a disciplined and purposeful environment to facilitate effective teaching and learning at our school.
- Learners are expected at all times to behave in a courteous and considerate manner toward each other, all members of staff and visitors to the school. Disruptive, unruly and offensive behavior will not be tolerated.
- Learners are expected to abide by the School Rules with regards to appearance and behavior when representing our school both during school hours, at school and away from school.
- No learner has the right at any time to disrupt the learning activity of other learners, or will cause another learner physical or emotional harm (any kind of bullying will be dealt with)
- We have an official school uniform and learners are expected to be dressed neatly in full uniform, daily, without any exception.
- Learners are expected to respect our environment. Littering will not be tolerated.
- Use water sparingly.
- Damage or vandalism to school property is strictly prohibited and any act of theft will not be tolerated.
- Learners will respect the beliefs, culture, dignity, religion, rights and privacy of other learners.
- No alcohol, drugs, cell phones or dangerous objects are allowed on our school premises.
- Smoking of cigarettes, vapes, e-cigarettes or any other substance by learners are prohibited.
- All school rules should be adhered to and parents are encouraged to be involved in all matters regarding the discipline and progress of their child/children.